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8 April 1954

TO : Executive Officer, S. O.
FROM : Deputy Chief, A&TS
SUBJECT: Categories of Activities of the Security Office

The activities of the Security Office for the month of March 1954 were divided between the following general categories:

INVESTIGATIONS AND CLEARANCES:

(All activities related to the investigation and clearance of persons for employment, association, or contact by the Agency)

48 % man days

OPERATIONAL SUPPORT:

(All activities related to the furnishing of security support in connection with covert operations)

27 % man days

OTHER SECURITY MATTERS AND ADMINISTRATION:

(All activities related to the administration of the Security Office; the recommendation of Security policy and the execution of the security program, including implementation of procedures, controls, safeguards, research, inspections and guidance, all devoted to the protection of classified information and material, and the facilities of the Agency)

25 % man days

Attached hereto are statistics reflecting the status of cases under the category of Investigations and Clearances.

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